CRIME PREVENTION TIPS FOR BUSINESSES

YES NO

Employees and Crime
Employees can help you to be profitable or hurt you through waste, inattention to customers, or stealing. You must set the example for honesty and develop clear policies regarding security and theft.

- Develop and advise all employees of inventory control procedures. All merchandise entering and exiting your premises should be accounted for.
- Screen employees carefully before hiring them. Check their backgrounds to be sure they have not been fired for behavior you find dangerous or unacceptable.
- Train employees in proper cash handling and security measures. Set policy regarding cash on hand and stick by it.
- Research shows that employees steal from businesses that are impersonal to them and lack clear policies. Show employees you care about them and their property.
- Provide a clean and orderly work environment with secure places for their personal belongings.
- Offer them personal child protection and home prevention information obtained from local law enforcement agencies and national organizations.
- Support their involvement in community organizations formed to prevent crime and help crime victims.

CASH: Do you?
- keep only small amounts on hand and advertise this fact?
- make frequent bank deposits?
- have a drop safe or time delay safe?
- verify your deposit time and route?
- count cash only in a private area?

LIGHTS, LOCKS, ALARMS: Do you?
- have exterior and interior lighting that allows visibility into the store from the street?
- have an emergency alarm system that works?
- have a buddy system signal with a neighboring store in case suspicious persons enter?
- keep sliding doors and windows locked at all times?
- use mirrors, cameras, or one way glass to observe all areas of the store?

EMPLOYEES: Is there?
- more than one person open and close?
- careful screening before hiring?
- care taken to have employees notify police about others who may be "casuing" the store?
- training on how to handle a robbery situation and correctly report it to the police?

HAVE YOU?
- arranged your stock to allow clear visibility in the store?
- set up a signal for the police patrol officer in case of problems?
- arranged for a risk analysis security survey of the store by the police or sheriff's department?

Where you answered "NO," take corrective action now!

If Confronted By A Robber...
- Stay as calm as possible. Try not to panic or show any signs of anger or confusion.
- Consider your well-being and that of your employees as the highest priority. Don't escalate the incident into a violent confrontation in which someone may be injured or killed.
- Make a conscious effort to get an accurate description of the robbers: age, race, complexion, body build, height, weight, type and color of clothing.

If the robber leaves, call police immediately.

Burglary
Burglary is a crime that occurs when the business is closed. The burglar may enter through any opening (door, window, air conditioning duct, skylight) or even create one through an interior shared wall or an outside wall. Reduce your risk as much as possible. Burglary is a crime of opportunity that can be prevented.

Surveillance and Security are Critical
Lighting. Install bright interior and exterior lighting to make all openings visible from both the outside and the inside of the store.

Locks and Safes. Purchase high quality door locks and use them. Grillies and storefront grate delay entry. Use an Underwriters Laboratory listed money safe, bolted to the floor and visible from the street.

Entry Control. Know who has a key and restrict access to the front door. Rekey the lock if a once-trusted employee is discharged for cause. Rekey locks annually if you have high turnover of employees. Consider an access control system rather than keys.

Intrusion Alert. Install a good quality alarm system to detect unauthorized entry. Check with your Better Business Bureau, Chamber of Commerce, law enforcement, and other businesses before you make this investment.

Windows. Consider burglarly resistant glass in accessible areas. Unbreakable polycarbonate may work even better, particularly if you have high value items in window displays.

Environment. Keep areas around the store clean to aid visibility. Display your most valuable articles near the center of the store to force a burglar to take the longest possible escape route. Keep merchandise displays organized to allow maximum visibility throughout the store. Check closets and restrooms before you lock up. You don't need an unwanted visitor staying inside your store after closing hours.
Cost of this newsletter sponsored in part by the following companies:

Rainbow Car Wash
4604 Rainbow
Rosedale, Ks. 66103

T.J. Fleming Co.
(supply components for rolling stock to railroads)
647 S.W. Blvd.
Rosedale, Ks. 66103

Bob’s Ornamental Iron
734 S.W. Blvd.
Rosedale, Ks. 66103

THANK YOU FOR YOUR SUPPORT!

OFFICE SPACE FOR LEASE
#38-1507 Lake Avenue-450 sq. ft., zoned office, lease at $225 per month; includes utilities.

The Rosedale Development Association will meet for breakfast at Shoney’s at 7th Street and S.W. Blvd., 7:30 am on Tuesday, October 20th. The breakfast buffet costs $2.99 per person, plus beverage.

Those of you who attended in September, are aware of all the complications that arose with our meeting. I have received assurance from Shoney’s management that we will not have any such problems in the future, so let’s give it another try.

Our featured speaker for the October meeting will be Ana Riojas, who serves as a Board member for the Board of Public Utilities. Ms. Riojas will discuss the responsibilities of the BPV and something about the nature of their general operations, as well as answering questions from businesspeople and residents.

Please join us on October 20th for breakfast and information on the BPV.

LAST CHANCE FOR RESERVATIONS TO ATTEND THE FALL FIESTA PARTY

It’s as simple as that! Please make your reservations for the Fiesta on Friday evening, October 23rd (5:30-10:30 PM), immediately and send check for $8 per person made payable to:

Rosedale Development Association
3930 Rainbow Blvd.
Rosedale, Ks. 66103

All you can eat tacos, soft drinks, beer, wine and entertainment for one small price. Wear a name tag and bring your business cards. Meet and greet your neighbors.

SEE YOU THERE! **6:30 dance performance by El Grupo Atotonilo**

FALL CLEAN UP CAMPAIGN SCHEDULED FOR ROX

The City Administrator’s Office of ROX, in conjunction with the Community Beautiful Commission’s Fall Cleanup Campaign, has scheduled the weekends of October 17 & 18, and 24 & 25 for lifting the ban on burning in the city. Citizens may burn weeds, wood, trees, stumps, and other natural vegetation on Saturday and Sunday of these weekends. Residents may not burn junk and other man-made materials, or entire fields or vacant lots. Strict safety procedures must be followed, such as keeping water hoses or other extinguishers in close proximity. All burning must cease at 7 PM on the designated dates. In the event of rain on either weekend, the city will lift the burning ban at another time; residents may not burn on either Monday following these weekends.

FLOOD INFORMATION WANTED

The United States Army Corps of Engineers would like information regarding any damage to personal and business property and inventory due to flooding incidents between September 1977 and September 1986. This includes damage from hillside runoff, excessive rain and direct damage from Turkey Creek.

If you feel you can provide such information and have not already spoken with Corps representatives (or recall additional information), please contact Homer Lawrence or Alan Holland at local Corps headquarters (374-3175 or 374-3525) as soon as possible.