



**Position Description:** Program Facilitator

**Status:** Seasonal - (Full Time - 40 Hours)

**Summary:**

The Program Facilitator is responsible for providing classroom instruction at the Rainbow Summer Program. Rainbow Summer Program is a 5-week summer educational enrichment program for children who have completed grades K - 8. Curriculum emphases include reading, financial literacy and wellness literacy (gardening, health/nutrition and physical fitness).

*Note: All activities will be conducted in accordance with public health guidance.*

**Primary Responsibilities:**

- Participate in orientation, planning, training, implementation, debriefing, and evaluation meetings.
- Maintain accurate classroom attendance records
- Facilitate established curriculums and maintain curricula to create a unique and creative experience for scholars.
- Provide leadership, mentoring, and role modeling for youth grades K - 8 during RISEUP Time, Reading Curriculum, Social Action, Sports, Gardening, Mini Society, and other academic, social development, and recreational activities.
- Supervision of a class with a 10:1 ratio for breakfast, morning and afternoon break, lunch, afternoon activities and outdoor free play/story time.
- Participation in a daily focus group and afternoon debriefing session.
- Work effectively as a member of the summer program team.
- Support a positive summer learning experience.
- Participate in RISEUP and Cheers & Chants
- Other duties as assigned by the Youth Programs and Communications Manager.

**Qualifications:**

- Experience working with young children and young adults
- Dependable, self-starter and cooperative
- Excellent organization, written and verbal communications skills
- Possess good classroom management skills
- Possess good time management skills
- Fluency in Spanish preferred
- One or more years of college or post-secondary education

**Hours and Compensation:** The seasonal summer position is approximately 40 hours a week at \$17/hour between 5/30- 7/21.

Send resume & cover letter to Ajhanae' Franklin, [ajhanae@rosedale.org](mailto:ajhanae@rosedale.org)

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